



## CANDIDATE REFERRAL FORM

Tempus IT Staffing appreciates candidate referrals from our consultants and associates. In show of appreciation for your referrals, Tempus will pay a reward to anyone who refers a candidate who is placed in a position by Tempus. The referral bonus policy works as follows:

For each candidate referred to Tempus who is **placed** in either a contract or permanent position, Tempus will reward the person who has referred the candidate with a \$500.00 bonus. This bonus will be paid in one of two ways:

1. Contract/Contract to Permanent Placement: \$250.00 will be paid after 30 business days on contract. \$250.00 will be paid after 90 business days on contract. The candidate must be on contract for at least 90 business days for the second payment to be disbursed.
2. Permanent Placement: \$500.00 will be paid once payment has been received by Tempus from the client and candidate has been employed with the client for over 90 days.

Please complete the following information and return to your Recruiter to qualify for the candidate referral. Information can be faxed to (404) 591-6131.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Social Security #: \_\_\_\_\_

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Referral Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Referral's Skill Set: \_\_\_\_\_